

BOARD OF EDUCATION  
Millburn School District 24  
COMMITTEE of the WHOLE MEETING  
November 9, 2020

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President  
Denise Ide, Vice President  
Jim Guziak, Secretary  
Sean Coleman  
Stephen Gray  
Brendan Murphy  
Ardre Orie

BOARD CLERK

Veronica Willis

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools  
Stephen Johns, Business Manager/CSBO  
Elizabeth Keefe, Director of Special Services  
\*Note: All Administrators were excused due to  
Social Distancing.

GUESTS

Via Zoom

The Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held via Live Stream Link due to COVID-19 Social Distancing Order, was called to order at 7:19 p.m., immediately following a Special Meeting, by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Sean Coleman, Jim Guziak, Denise Ide, Brendan Murphy, and Ardre Orie. Absent: Carissa Casbon LaTourette and Stephen Gray.

PUBLIC COMMENTS

There were no public comments.

ADDITION of INFORMATION/DISCUSSION ITEMS

Jim Guziak asked the board how it will address an item on the Illinois Association of School Boards (IASB) Resolution and what the board will be asking Mr. Stephen Gray to vote on one specific item: Gun Storage in Private Homes. Mr. Guziak feels a bit of discussion on the topic would be helpful in seeing which way the board would like Mr. Gray, the IASB Delegate, to vote.

PRESENTATION

There were no presentations.

INFORMATION/DISCUSSION ITEMS

First Reading of Board Policies

The Board members were given the following policies for a first reading. A second reading and adoption will be on the agenda for the November 30, 2020, Regular Board Meeting.

- 2:260 - Uniform Grievance Procedure
- 2:265 - Title IX Sexual Harassment Grievance Procedure
- 5:20 - Workplace Harassment Prohibited
- 5:100 - Staff Development Program
- 5:330 - Sick Days, Vacation, Holidays, and Leaves
- 6:135 - Accelerated Placement Program
- 6:210 - Instructional Materials
- 6:220 - Instructional Materials Selection and Adoption
- 6:235 - Access to Electronic Networks
- 6:255 - Assemblies and Ceremonies

- 6:260 - Complaints about Curriculum, Instructional Materials, and Programs
- 6:280 - Grading and Promotion
- 6:290 - Homework
- 6:340 - Student Testing and Assessment Program
- 7:10 - Equal Educational Opportunities
- 7:20 - Harassment of Students Prohibited
- 7:180 - Preventing Bullying, Intimidation, and Harassment
- 7:185 - Teen Dating Violence Prohibited

#### First Reading of the 2020pay2021 Tax Levy for FY 2022

The board first reviewed and held the First Reading of the 2020pay2021 Tax Levy for FY 2022 during the November 9, 2020 Special Board Meeting, at 7:00 PM. Through roll call vote, the board voted to post the 2020pay2021 Tax Levy for FY 2022.

#### Review and Revise (if necessary) Board Agenda Calendar Found in the BOE Drive

The updated Board Agenda Calendar is posted on the district's website.

#### House Lease/Lottery Contract 2021-2022

Dr. Lind spoke with the current tenant of the rental house who has accepted the offer to stay in the house for an additional year amid the COVID-19 Pandemic. The board agrees less uncertainty for families during this time is best.

#### Replacement of MES Copier Near the Media Center

Of the six copiers that were purchased in 2014 has over 2.5 million copies and needs to be replaced. The other machines that were purchased in 2014 range from \$262,000 to 2.15 million copies. The list price of a new machine is \$32,545. The district can purchase the machine through the US Communities Consortium bid for \$13,200 without Post script. There is also an opportunity to purchase a demonstrator model with a low meter reading that has Post script at \$11,285.

#### Replacement of Mower

One of the district's industrial mowers needs to be replaced the name of the mower is a Grasshopper, this mower is about 13 years old needs the short block replaced, to be specific. The cost of the repair is \$6000. Due to the age of the mower, the district is reviewing options to repair or replace the Grasshopper.

#### FUTURE AGENDA ITEMS

- Press Policy Updates
- District Goals
- Board Self Governance Goals and Draft of Revised Goals 2019-2020
- Review of Board Agreements
- Superintendent Evaluation Tool
- Revise Policy 4:60 – Purchases & Contracts (Originally presented as "Responsible Bidder Ordinance")

#### SUPERINTENDENT REPORT

Dr. Lind took a brief moment to discuss COVID and what is happening in the district. We are in Phase 1 all students are virtual through Thanksgiving Break. Dr. Lind shared some information for reference points regarding what the district is looking at exactly. He pointed out what the county is looking at for student,

staff and community safety before bringing students back. There is much we do not know, for some COVID-19 is very serious and has had serious negative consequences.

Dr. Lind reviewed incidents rates for Lake County and 60046 because the highest population of Millburn families' zip code is 60046. As of now, the community is nowhere near the threshold where the county is recommending students back in large groups.

#### BUSINESS OFFICE REPORT

Dr. Johns reviewed and displayed the Business Office Report. There has been a - year contract renewed with At&T.

#### BOARD REPORTS

There were no board reports.

#### ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Sean Coleman, to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The meeting adjourned at 8:40 p.m.

Board of Education  
Millburn School District 24  
Lake County, Illinois

By: Brian W. [Signature] President

Attest: James A. [Signature] Secretary

December 14, 2020  
Date